



May 16, 2022 ♦ 7:00 p.m.
Wattsburg Area Elementary Center

AGENDA

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:
 - Mrs. Britni Burlingham
 - Mrs. Amanda Farrell
 - Mrs. Lea Hetherington
 - Mrs. Nicole Lee
 - Mr. Shawn Matson
 - Mr. Stephen Morvay
 - Mrs. Tara Pound
 - Dr. Andy Pushchak
 - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the April 18, 2022 Regular Board Meeting and the May 9, 2022 Work Session.

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Mr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$9,785,245.92
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$1,346,561.22
 - [Cafeteria](#): \$506,020.87
 - [Cafeteria Profit/Loss](#): \$10,496.48 YTD \$168,772.60
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$224,772.47
 - [Exhibit A2](#) Checks Already Written: \$15,449.94
 - [Exhibit A3](#) General Fund Bills: \$333,112.68
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$295.96
 - [Exhibit B2](#) Cafeteria Checks Already Written: \$41,240.48
 - [Exhibit B3](#) Cafeteria Bills \$788.50
 - [Exhibit C3](#) Capital Project Fund Bills: \$358,676.43
 - [Exhibit D](#) SHS Activity Fund Report: \$78,165.41
- **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (A) Appointment of School District Labor Counsel for the 2022-2023 Fiscal Year

- **Motion:** To appoint the firm of MacDonald Illig with Mr. Mark Kuhar as the Labor Relations solicitor for the 2022-2023 fiscal year.

LA – 2 (A) Appointment of School District Solicitor for the 2022-2023 Fiscal Year

- **Motion:** To appoint the firm of Knox, McLaughlin, Gornall and Sennett with Ms. Christine McClure as the School District's solicitor for the 2022-2023 fiscal year.

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report in [Exhibit E](#).

F – 2 (A) Elect Treasurer for the 2022-2023 Fiscal Year

- **Motion:** To elect Steven Morvay as the WASD Treasurer and designated signatory for the 2022-2023 fiscal year.

F – 3 (A) Designation of Depository for the 2022-2023 Fiscal Year

- **Motion:** To approve Northwest Savings Bank as the WASD Depository for the 2022-2023 fiscal year.

F – 4 (A) Appoint Current Delinquent Per Capita Tax Collector

- **Motion:** To appoint Berkheimer Associates as the current delinquent per capita collector for the 2022-2023 fiscal year.

F – 5 (A) Adoption of the Proposed Final General Budget for 2022 – 2023

- **Motion:** To approve the adoption of the [Proposed General Fund Budget for 2022 – 2023](#) in the amount of \$27,494,251 and to authorize the Secretary to post the following notice: The Board of Directors tentatively approved the proposed final budget for the Wattsburg Area School District for the fiscal year of 2022-2023 on May 16, 2022. A copy of the said budget in the amount of \$27,494,251 open for inspection by the public on the District Website. Adoption of the final budget is scheduled for June 20, 2022, 7:00 p.m. at the Wattsburg Area School District Elementary Center.

F – 6 (A) ESSER Grants

- **Motion:** To approve the following ESSER Grants:
 - ESSER I \$239,368
 - ESSER I SEA (PCCD2) \$38,168
 - ESSER II \$1,060,182
 - ARP ESSER \$2,144,442
 - ARP ESSER SEA (7% Set Aside) \$166,670

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (A) High School Auditorium Sound and Lighting Project

- **Motion:** To approve the following high school auditorium upgrades:
 - Lighting and curtain upgrade as outlined in [Exhibit F](#).
 - Sound upgrade as outlined in [Exhibit G](#).

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) Kelly Substitute Additions

- **Motion:** To approve the additions to the Kelly Educational Staffing Substitute List.

P – 2 (A) Appointments

- **Motion:** To approve the following appointments:
 - Taylor Hewitt as Long-Term Substitute Grade 6 ELA Teacher at Bachelors, Step 1 anticipated May 2, 2022 through June 10, 2022.

P – 3 (A) Resignations

- **Motion:** To accept the following resignations:
 - Col. Eric Moses, AFJROTC Instructor effective July 31, 2022.
 - Holly Fromknecht, Assistant Pandemic Coordinator effective April 25, 2022.
 - Yvette Parra, Custodian, effective April 26, 2022.
 - MerriBeth Knappenberger, Special Education Supervisor for the purpose of retirement effective November 26, 2022.
 - Sherry Wnukowski, Teacher for the purpose of retirement effective June 30, 2022.

P – 4 (A) Leave Requests

- **Motion:** To approve the following Leave Requests:
 - Leave of Absence utilizing paid time off and Family Medical Leave Act for Jerome Adamus effective May 5, 2022 through June 9, 2022.
 - Leave of Absence utilizing Family Medical Leave Act for Ralph Burlingham effective May 4, 2022.

P – 5 (A) Summer Remediation Appointments

- **Motion:** To approve the following Summer Remediation Appointments
 - Justin Richter – WAMS Math

P – 6 (A) Kindergarten Boot Camp

- **Motion:** To approve the following appointments for Kindergarten Boot Camp on Tuesdays, Wednesdays, and Thursdays, August 2 – 28, 2022.
 - Shelley Ochterski Behr
 - Barb Burdick
 - Pam Burdick
 - Elizabeth Garcia (Special Education)
 - Michelle McAvoy
 - Haley Ottaway
 - Emily Stratton
 - Amanda Green (Nurse)

P – 7 (A) Conference Request

- **Motion:** To approve Brittany Smiley to attend Spring Science of Reading on May 4 and 11, 2022 virtually. Estimated cost: \$50. Funds from ESSER II Grant.

P – 8 (A) Summer Help

- **Motion:** To approve Summer Help as follows:
 - IT
 -
 - Maintenance
 -

X. **Policy – Mrs. Amanda Farrell**

XI. **Curriculum – Dr. Andy Pushchak**

C- 1 (A) Approval of Academic Services

- **Motion:** To approve academic services of LearnWell for a hospitalized WAMS student anticipated April 15, 2022 through April 27, 2022.

C – 2 (A) Seniors for Graduation 2022

- **Motion:** To approve those seniors who meet all graduation requirements to receive a Seneca High School diploma as outlined in [Exhibit H](#).

C – 3 (A) Textbooks for High School

- **Motion:** To approve the purchase of Common Core Algebra 1, Larson 1st Edition and Common Core Algebra 2, Larson, 1st edition textbooks for the high school.

C – 4 (A) Homebound Instruction

- **Motion:** To approve homebound instruction for a WAMS student anticipated May 9 – June 9, 2022.

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit I](#).

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Volunteer List

- **Motion:** To approve the additions of Michael Benedict, Constance Burlingham, Jennifer Edwards-Dailey, Stephanie Gredler, and Jennifer Morris, to the WASD Volunteer List.

AE – 2 (A) Game Help List

- **Motion:** To approve the addition of Samantha Borland to the 2021-2022 Game Help List.

AE – 3 (A) Organization of Extra-Curricular Club

- **Motion:** To approve a non-curricular club Tri-M Music Honors Society. The purpose of this club is to promote our music and complete service projects throughout the year as outlined [Exhibit J.](#)

XV. **Miscellaneous**

M – 1 (A) Non-Exclusive Referral Affiliation Agreement

- **Motion:** To approve the agreement between Safe Harbor Behavioral Health (UPMC Behavioral Health) and WASD as outlined in [Exhibit K.](#)

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**